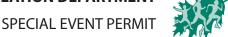
FAUQUIER COUNTY PARKS & RECREATION DEPARTMENT



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SPECIAL EVENT PERMIT APPLICATION

For complete text of Enabling Legislation, see Fauquier County Code, Section 16-3)

Complete if event expects 75 or more in attendance during any one day. Completed form and payment must be submitted at least 20 days in advance in its entirety. Incomplete forms will not be accepted.

APPLICANT INFORMATION

authorized agent of Organization), Name and Phone Nu Organization/Group/Team/Name	·			
Address			Zip	
Phone (H)			2ip	
Contact Person/Coach (authorized agent)				
Address			Zip	
Phone (H)				
E-mail				
	ECIAL EVENT INFORMAT	ION		
Facility				
Time(s)				
Attendance expected per day	Maximum that may atten	Maximum that may attend per day		
Describe event and activities				
Describe all facilities/tents/units/equipment/etc. to be in installation, etc., including whether any require water/el	•		ıde sizes, types of	
Describe any proposed signage, including size, content,	, location, installation method, et	C		

RULES & RESPONSIBILITIES

- 1. ALCOHOL Alcoholic beverages are not permitted in, or on any Departmental facility or grounds.
- 2. PETS Dogs and cats will remain on a leash six feet or shorter, at all times. Pet excrement must be removed and placed in trash receptacle by owner. Except for ADA compliant animals, animals are not permitted inside buildings.
- 3. OTHER FEES Park admission fees are not included in facility reservation.
- 4. ORDINANCES County Parks Ordinances are posted on park/center bulletin boards. Parks and Recreation and/or the County Board of Supervisors reserve the right to refuse a request or to cancel any activity if it is not in the best interest of the County or conflicts with Parks and Recreation philosophy.

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FAUQUIER COUNTY PARKS & RECREATION DEPARTMENT





Rental #

- 5. RULES & REGULATIONS Rules and regulations shall be adhered to by all persons representing rental group.
- 6. CANCELLATIONS In order to receive a full refund (less the \$5 administrative-processing charge), cancellation of scheduled use must be made in writing 14 days in advance of the date and time reserved or of Departmental cancellation of the event due to safety reasons. The total fee shall be forfeited if written notification is received less than the 14 days' time frame, or if an organization does not cancel and/or does not show up for the reservation. Any change in dates and/or times shall be subject to the same conditions. Cancellations due to rain/snow must be made with notice between 72 and 24 hours prior to the date of the event, when the National Oceanic and Atmospheric Administration (NOAA) weather web site predicts 60% or greater chance of precipitation for the event date at the event location's zip code.
- 7. USER RESPONSIBILITY Users agree to assume responsibility for any liability for injury or damage to their person or the property of the user or others, for injury or damage attributed to Fauquier County facilities, personnel and/or property. Fauquier County is not responsible for accident, injury or damage to or loss of property. Rental period will be observed to avoid additional charges of 50% of the base rental fee for each additional 15 minutes facility is used.
- 8. CLEANING All users are expected to leave the facility clean and orderly. User is responsible for additional fees if Department incurs unexpected costs.
- 9. SAFETY Users agree that safety and protection of all persons is paramount and assume the responsibility to ensure that use, installation, maintenance, and inspection of all equipment used and/or left on-site at facilities conforms to government and non-government (voluntary) safety standards and/or guidance as posted by the U.S. Consumer Product Safety Commission and the equipment manufacturer's instructions.
- 10. AMERICANS with DISABILITIES ACT Parks and Recreation is committed to making its facilities accessible, usable, and user-friendly to persons with disabilities, and to further the concept of equal treatment for people with disabilities to the maximum extent possible consistent with the Americans with Disabilities Act. Therefore, applicants of Parks & Recreation facilities agree to make all reasonable accommodations for individuals with disabilities.
- 11. APPEALS County Code Section 3(d) provides an appeal procedure for denial of applications.
- 12. REVOCATION County Code Section 16-3(e) authorizes the Department to revoke permits for violations of any terms or conditions.

Everything that I have stated on this application is correct to the best of my knowledge. I understand that the Department will retain this application whether or not it is approved. I agree that while we use Parks and Recreation facilities we will not discriminate on the basis of race, creed, color, religion, disability, gender and age. I have read, understand, and agree to abide by the policies, rules and regulations as they pertain to the requested usage.

Signature of Applicant		Date
DEPARTMENT USE ONLY		
Fee Accepted:	Ву	Date
Regional Superintendent:		
Review/Comments:		
Approval: Yes □ No □	By Director	Date

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